

# 2017 Expression of Interest Form

**TAFE USE ONLY**

Course Name: \_\_\_\_\_ NTIS Code: \_\_\_\_\_  
 TAFE Campus: \_\_\_\_\_ BOS Code: \_\_\_\_\_  
 Day Attending: \_\_\_\_\_ Course Times: \_\_\_\_\_  
 Delivery Pattern: \_\_\_\_\_ Delivery Mode: \_\_\_\_\_

Please note that completing and submitting an Expression of Interest to Undertake a TVET course form does not guarantee acceptance into the TVET course.

**1 TVET Course details**

Name of TVET course:	TVET Offer Code:
TAFE Campus:	Delivery Day:

**2 Student information**

BOSTES student number:											Form cannot be processed without these numbers
Unique Student Identifier Number:											
Family name:						Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female				
Given name/s (in full):						Date of birth:	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>				
Preferred Name:						Postal Address:					
Residential Address:											
Suburb:						State:			Postcode:		
Phone: (Home)						(Mobile):					
Email address:											
Year of study AT SCHOOL in 2017:	<input type="checkbox"/> Year 10 <input type="checkbox"/> Year 11 <input type="checkbox"/> Year 12			Name of School:							
Have you selected another TVET course?	<input type="checkbox"/> Yes <input type="checkbox"/> No		If Yes, TVET Course Name:								
Other informaton:											

**3 Student statistics**

**3a. TAFE Statistics – Key Questions and Student Declaration**

**➔ To be completed by student – COMPULSORY FOR ALL TAFE STUDENTS**

Required for TAFE NSW statistical purposes – enrolment cannot continue if incomplete

**1. Are you an Australian Aboriginal or Torres Strait Islander?**

If you are both Aboriginal and Torres Strait Islander mark both boxes 2 and 3.

1.  No    2.  Yes, Aboriginal    3.  Yes, Torres Strait Islander

**2. Do you consider yourself to have a disability, impairment or long term condition?**

Mark one box only    1.  Yes    2.  No

If Yes, mark applicable box/boxes

1.  Vision    2.  Hearing/Deaf    3.  Physical    4.  Intellectual  
 5.  Medical Condition    6.  Mental Illness    7.  Acquired Brain Impairment  
 8.  Learning    9.  Other

Do you require or are you receiving for this disability, impairment or long term condition from a Teacher/Consultant for Students with Disabilities?

1.  No    2.  Yes

If YES, contact a Teacher/Consultant for Students with Disabilities. This should be done at the time of completing this Expression of Interest form or at enrolment or as soon as possible after enrolment for further information (details are available at the campus enrolment centre).

**3. Citizenship and Residency**

Do you reside in Australia? (Mark one box only)    1.  Yes    2.  No

Please mark your citizenship or residency status below. (Mark one box only)

- I am    1.  an Australian citizen    2.  a New Zealand citizen  
 3.  an Australian permanent resident  
 4.  an Australian temporary visa holder and my visa sub-class is .....  
 6.  a Permanent humanitarian visa holder

**4. TVET Statistics**

Are you of non-English speaking background?    1.  Yes    2.  No

**3b. School Planning Statistics**

**➔ To be completed by SCHOOL PERSONNEL ONLY**

Some students may require adjustments. These are provided through alternative teaching and learning strategies and special provisions including signing, Braille, a reader or scribe, access to technology, modifications to equipment, furniture and learning spaces, personal care support.

**1. Please indicate the adjustments currently provided at school FOR THIS STUDENT:**

- Alternate teaching and learning strategies  
 Signing     Technology     Personal care support  
 Braille     Reader     Scribe  
 Modifications to equipment     Furniture     Learning spaces  
 Other .....

**2. Does THIS STUDENT have a Disability Confirmation Sheet?**

- Yes     No

If YES, to assist TAFE NSW with providing support for this student, please

- submit an application for Provision of Additional Support
- provide a copy of the student's Health Care Plan

**3. Are BOSTES disability provisions required for Trial examinations FOR THIS STUDENT?**

- Yes     No

If additional support is required for severe health conditions or students with a history of violence, refer to section 9 of the current TAFE delivered HSC VET courses (TVET), Guidelines for schools and TAFE Institutes.

**TAFE NSW Credit Transfer**

If you have successfully completed the SAME or an EQUIVALENT unit to one that is in your current course, the result from your previous study will be TRANSFERRED to your current course and included on your TAFE NSW Transcript of Academic Record. Your Head Teacher/Teacher can advise you of the units for which grades will transfer. There may be some cases where it is NOT possible to transfer a grade. In these cases, your TAFE NSW Transcript of Academic Record will indicate that the unit has been achieved BY ADVANCED STANDING or log onto your Student e-Services account and view the Enrolment Details Screen.

**Student Privacy**

Information collected by the New South Wales TAFE Commission during a student's enrolment and attendance will be used for the purposes of general student administration, identification, communication, state and national reporting, program monitoring, evaluation and surveys. Student information will be held securely and disposed of securely when no longer needed.

The information may be disclosed to Centrelink, the Department of Veterans' Affairs, the Department of Education, Employment and Workplace Relations, the Department of Immigration and Citizenship, the Universities Admissions Centre, Office of the Board of Studies and the National Centre for Vocational Education Research. In order to meet the requirements of Registered Training Organisations under the Apprenticeships and Traineeships Act 2001, apprentice and trainee information is provided to employers, Australian Apprenticeship Centres and State Training Services (or the relevant State Training Authority).

While the provision of the information requested on this student enrolment form is not required by law, it is a requirement of TAFE NSW and your enrolment will not be accepted if it is not provided.

You may correct your personal details by contacting your TAFE NSW campus administration or by using TAFE NSW Student e-Services.

**Management of Risk of Harm to Students and Staff**

TAFE NSW is required by law to ensure the health and safety of students, staff and visitors on our premises. In order to meet these legal obligations it is necessary for us to assess and manage any known risk of violent behaviour. If you have a history of violence that may suggest that you could pose a current risk of any type to TAFE students, staff and/or visitors it is a condition of your enrolment to advise a TAFE Counsellor or your Head Teacher prior to attending your first class.

For these purposes 'violence' is not restricted to physical acts. It includes any behaviour in the last ten years that seriously interferes with the physical or psychological safety and well being of others such as:

- actual violence to any person
- threats of violence or intimidation of others
- possession of or use of a weapon or any item with the intention to cause harm or injury to others
- suspension or expulsion from any school or educational institution for violent or aggressive behaviour.

TAFE NSW is committed to offering vocational education and training to the entire community. Following your advice of a potential risk, we will carry out an assessment of the current risk and, if necessary, provide support and a management plan. Only in exceptional circumstances will a risk assessment lead to exclusion from enrolment. It is our aim to provide an appropriate, safe environment to suit every student's needs and maximise your success in your studies.

**④ STUDENT acknowledgment of Expression of Interest****Student's Declaration**

I understand that this Expression of Interest does not guarantee a place in the TVET course. I understand the requirements of the TVET course for which I am expressing interest in and I am aware that, if necessary, places in the course may be allocated using a competitive selection process. I understand that my school/school authority may access my results from this course and that results will be provided to the office of the Board of Studies, Teaching and Educational Standards. I am aware that I may be responsible for arranging my own transport to and from the college/campus and that I may have to undertake some travel out of school hours. If accepted I am committed to completing the course.

I agree to abide by the TAFE NSW policies, instructions and rules and confirm the accuracy of the information which I have supplied. I consent to TAFE NSW verifying information about me from, or supplying it to, Centrelink, the Department of Veterans' Affairs, the Department of Immigration and Citizenship, the Universities Admissions Centre, the Office of the Board of Studies, Teaching and Educational Standards and the National Centre for Vocational Education Research (NCVER) and/or an agency authorised to undertake surveys. If I am an apprentice or trainee, I also consent to TAFE NSW verifying information about me from or supplying it to my employer, Australian Apprenticeship Centres and State Training Services (or the relevant State Training Authority). If I am a temporary visa holder I declare that I have read and understood the conditions relating to the enrolment of temporary visa holders in TAFE NSW. **Please refer to the Student Privacy notice above.**

Signature: ..... Date: .....

**⑤ PARENT acknowledgment of Expression of Interest****Online Communication Services - Acceptable Usage (Internet Access and Email)**

The NSW Department of Education and Communities (DEC) provides students with an Internet and email account to improve their learning opportunities in a safe environment. Students must abide by the Department of Education and Communities' (DEC) policies when using the Internet and email services policies, published at:

<https://www.det.nsw.edu.au/policiesinter/category.do?level=TAFE>

Students under 18 years of age will be provided with an Information Sheet for parents or guardians to read. This is also available online at:

[http://www.schools.nsw.edu.au/media/downloads/schoolsweb/adminsupport/schtechnologies/internet/sibe\\_infosheet.pdf](http://www.schools.nsw.edu.au/media/downloads/schoolsweb/adminsupport/schtechnologies/internet/sibe_infosheet.pdf)

Parents or Guardians of students under 18 years of age will need to inform the student's campus in writing if they DO NOT want their child to have access to the NSW DEC's Internet and email facility.

I support this Expression of Interest for placement in a TVET course and confirm my awareness of the travel to and from TVET classes. I have read the section titled **Management of Risk of Harm to Students and Staff**. I understand that my child's welfare/safety and that of other TAFE students and staff is best served by my complete and honest disclosure of any particular needs that he or she may have that may affect his or her safety or supervision during the TVET course. For non-government students, I understand that there will be a TVET fee and applicable charges for this course, which are non-refundable. I agree to pay fees and charges as notified to me by the school. I will contact the school for details of all required payments.

**Do parents or guardians of students under 18 years of age give permission for photos taken at North Coast TAFE to be used for promotional purposes?     Yes     No**

Name (please print): ..... Signature: .....

Contact Number: ..... Date: .....

**⑥ SCHOOL/SECTOR acknowledgment of Expression of Interest****School acknowledgement (endorsement by PRINCIPAL or DELEGATE):**

- I confirm that the information provided is ACCURATE and COMPLETE
- I acknowledge that this student is predominantly enrolled in a STAGE 5 COURSE AT SCHOOL.     Tick if student is in Stage 5 at school
- I confirm that if the course that the student is submitting an Expression of Interest for is being delivered at the school, there are compelling reasons as to why this student with a disability is not being provided for on the same basis as other students at the school.

Name (please print): ..... Signature: .....

Date: .....

## Learner Statistics - 2017

To help us to provide a better service please complete the personal details below by placing a **CROSS (X)** in one of the boxes or by providing information where requested. All information will be treated confidentially. Please see the Learner Privacy Notice on the 'TAFE NSW Enrolment Information' sheet.

### PLEASE DO NOT WRITE OUTSIDE BOXES

If your personal details change please update by contacting your TAFE NSW campus administration or by using Learner Portal.

Cal Occ Code	Learner Name:	BOS Learner ID:																																				
<p>1. What is your highest completed school level?</p> <p> <input type="checkbox"/> Year 12 or equivalent      <input type="checkbox"/> Year 9 or equivalent  <input type="checkbox"/> Year 11 or equivalent      <input type="checkbox"/> Year 8 or equivalent  <input type="checkbox"/> Year 10 or equivalent      <input type="checkbox"/> Never attended school                 </p>																																						
<p>2a. In which year did you complete the above school level?</p> <p><input style="width: 100px;" type="text"/></p> <p>2b. Are you still attending secondary school?</p> <p> <input type="checkbox"/> No      <input type="checkbox"/> Yes                 </p>																																						
<p>3a. Have you successfully completed any of the following qualifications?</p> <p> <input type="checkbox"/> Yes      <input type="checkbox"/> No                 </p> <p>3b. If Yes, then please enter the appropriate location number in the applicable boxes:</p> <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> Bachelor Degree or Higher Degree</td> <td><input type="checkbox"/> Certificate III (or Trade Certificate)</td> </tr> <tr> <td><input type="checkbox"/> Advance Diploma or Associate Degree</td> <td><input type="checkbox"/> Certificate II</td> </tr> <tr> <td><input type="checkbox"/> Diploma (or Associate Diploma)</td> <td><input type="checkbox"/> Certificate I</td> </tr> <tr> <td><input type="checkbox"/> Certificate IV (or Advanced Certificate/Technician)</td> <td><input type="checkbox"/> Certificates other than above</td> </tr> </table> <p><b>Location Number:</b></p> <table style="width: 100%; border: none;"> <tr> <td><b>1</b> - Overseas</td> <td><b>3</b> - Adult &amp; Community Education (ACE)</td> <td><b>5</b> - Higher Education/Univeristy</td> </tr> <tr> <td><b>2</b> - TAFE NSW</td> <td><b>4</b> - Other Training Provider</td> <td><b>6</b> - HSC VET Course</td> </tr> </table>			<input type="checkbox"/> Bachelor Degree or Higher Degree	<input type="checkbox"/> Certificate III (or Trade Certificate)	<input type="checkbox"/> Advance Diploma or Associate Degree	<input type="checkbox"/> Certificate II	<input type="checkbox"/> Diploma (or Associate Diploma)	<input type="checkbox"/> Certificate I	<input type="checkbox"/> Certificate IV (or Advanced Certificate/Technician)	<input type="checkbox"/> Certificates other than above	<b>1</b> - Overseas	<b>3</b> - Adult & Community Education (ACE)	<b>5</b> - Higher Education/Univeristy	<b>2</b> - TAFE NSW	<b>4</b> - Other Training Provider	<b>6</b> - HSC VET Course																						
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<p>4. Of the following categories, which BEST describes your current employment status? Place a <b>CROSS (x)</b> in one box only.</p> <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> Full-time employee</td> <td><input type="checkbox"/> Employed - unpaid worker in a family business</td> </tr> <tr> <td><input type="checkbox"/> Part-time employee</td> <td><input type="checkbox"/> Unemployed - seeking full-time work</td> </tr> <tr> <td><input type="checkbox"/> Self employed - not employing others</td> <td><input type="checkbox"/> Unemployed - seeking part-time work</td> </tr> <tr> <td><input type="checkbox"/> Employer</td> <td><input type="checkbox"/> Not employed - not seeking employment</td> </tr> </table>			<input type="checkbox"/> Full-time employee	<input type="checkbox"/> Employed - unpaid worker in a family business	<input type="checkbox"/> Part-time employee	<input type="checkbox"/> Unemployed - seeking full-time work	<input type="checkbox"/> Self employed - not employing others	<input type="checkbox"/> Unemployed - seeking part-time work	<input type="checkbox"/> Employer	<input type="checkbox"/> Not employed - not seeking employment																												
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<p>5. Of the following categories, which BEST describes your main reason for undertaking this course? Place a <b>CROSS (x)</b> in one box only.</p> <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> To get a job</td> <td><input type="checkbox"/> It is a requirement of my job</td> </tr> <tr> <td><input type="checkbox"/> To develop my existing business</td> <td><input type="checkbox"/> I want extra skills for my job</td> </tr> <tr> <td><input type="checkbox"/> To start my own business</td> <td><input type="checkbox"/> To get into another course of study</td> </tr> <tr> <td><input type="checkbox"/> To try for a different career</td> <td><input type="checkbox"/> For personal interest of self development</td> </tr> <tr> <td><input type="checkbox"/> To get a better job or promotion</td> <td><input type="checkbox"/> Other reasons</td> </tr> </table>			<input type="checkbox"/> To get a job	<input type="checkbox"/> It is a requirement of my job	<input type="checkbox"/> To develop my existing business	<input type="checkbox"/> I want extra skills for my job	<input type="checkbox"/> To start my own business	<input type="checkbox"/> To get into another course of study	<input type="checkbox"/> To try for a different career	<input type="checkbox"/> For personal interest of self development	<input type="checkbox"/> To get a better job or promotion	<input type="checkbox"/> Other reasons																										
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<p>6. In which country were you born? Place a <b>CROSS (X)</b> in one box only.</p> <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> Australia</td> <td><input type="checkbox"/> Iraq</td> <td><input type="checkbox"/> United States of America</td> </tr> <tr> <td><input type="checkbox"/> China (excl SARs and Taiwan)</td> <td><input type="checkbox"/> Fiji</td> <td><input type="checkbox"/> Burma (Rep of the Union of Myanmar)</td> </tr> <tr> <td><input type="checkbox"/> Hong Kong</td> <td><input type="checkbox"/> Sudan</td> <td><input type="checkbox"/> Taiwan</td> </tr> <tr> <td><input type="checkbox"/> India</td> <td><input type="checkbox"/> Thailand</td> <td><input type="checkbox"/> Papua New Guinea</td> </tr> <tr> <td><input type="checkbox"/> Lebanon</td> <td><input type="checkbox"/> Iran</td> <td><input type="checkbox"/> Russian Federation</td> </tr> <tr> <td><input type="checkbox"/> New Zealand</td> <td><input type="checkbox"/> Indonesia</td> <td><input type="checkbox"/> Former Yugoslav Republic of Macedon</td> </tr> <tr> <td><input type="checkbox"/> Philippines</td> <td><input type="checkbox"/> Afghanistan</td> <td><input type="checkbox"/> Congo, Democratic Republic of</td> </tr> <tr> <td><input type="checkbox"/> United Kingdom</td> <td><input type="checkbox"/> Sri Lanka</td> <td><input type="checkbox"/> Malaysia</td> </tr> <tr> <td><input type="checkbox"/> Vietnam</td> <td><input type="checkbox"/> Bangladesh</td> <td><input type="checkbox"/> Turkey</td> </tr> <tr> <td><input type="checkbox"/> Korea, Republic of (South)</td> <td><input type="checkbox"/> South Africa</td> <td><input type="checkbox"/> Pakistan</td> </tr> <tr> <td></td> <td></td> <td><input type="checkbox"/> South Sudan</td> </tr> </table> <p>Other – please print name of country</p> <p><input style="width: 100%; height: 20px;" type="text"/></p>			<input type="checkbox"/> Australia	<input type="checkbox"/> Iraq	<input type="checkbox"/> United States of America	<input type="checkbox"/> China (excl SARs and Taiwan)	<input type="checkbox"/> Fiji	<input type="checkbox"/> Burma (Rep of the Union of Myanmar)	<input type="checkbox"/> Hong Kong	<input type="checkbox"/> Sudan	<input type="checkbox"/> Taiwan	<input type="checkbox"/> India	<input type="checkbox"/> Thailand	<input type="checkbox"/> Papua New Guinea	<input type="checkbox"/> Lebanon	<input type="checkbox"/> Iran	<input type="checkbox"/> Russian Federation	<input type="checkbox"/> New Zealand	<input type="checkbox"/> Indonesia	<input type="checkbox"/> Former Yugoslav Republic of Macedon	<input type="checkbox"/> Philippines	<input type="checkbox"/> Afghanistan	<input type="checkbox"/> Congo, Democratic Republic of	<input type="checkbox"/> United Kingdom	<input type="checkbox"/> Sri Lanka	<input type="checkbox"/> Malaysia	<input type="checkbox"/> Vietnam	<input type="checkbox"/> Bangladesh	<input type="checkbox"/> Turkey	<input type="checkbox"/> Korea, Republic of (South)	<input type="checkbox"/> South Africa	<input type="checkbox"/> Pakistan			<input type="checkbox"/> South Sudan			
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<p>7. If you were not born in Australia, what year did you first arrive in Australia?</p> <p><input style="width: 100%; height: 20px;" type="text"/></p>																																						
<p>8. Do you speak a language other than English at home?</p> <p> <input type="checkbox"/> No, English only. If No, you do not need to complete the remaining questions.                 </p> <p>Yes, I speak (place a <b>CROSS (X)</b> in one box only)</p> <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> Arabic</td> <td><input type="checkbox"/> Thai</td> <td><input type="checkbox"/> Fijian</td> </tr> <tr> <td><input type="checkbox"/> Cantonese</td> <td><input type="checkbox"/> Indonesian</td> <td><input type="checkbox"/> Sinhalese</td> </tr> <tr> <td><input type="checkbox"/> Greek</td> <td><input type="checkbox"/> Bengali</td> <td><input type="checkbox"/> German</td> </tr> <tr> <td><input type="checkbox"/> Hindi</td> <td><input type="checkbox"/> Russian</td> <td><input type="checkbox"/> Samoan</td> </tr> <tr> <td><input type="checkbox"/> Italian</td> <td><input type="checkbox"/> Dari</td> <td><input type="checkbox"/> Nepali</td> </tr> <tr> <td><input type="checkbox"/> Mandarin</td> <td><input type="checkbox"/> Serbian</td> <td><input type="checkbox"/> Urdu</td> </tr> <tr> <td><input type="checkbox"/> Spanish</td> <td><input type="checkbox"/> Macedonian</td> <td><input type="checkbox"/> Tongan</td> </tr> <tr> <td><input type="checkbox"/> Tagalog</td> <td><input type="checkbox"/> Tamil</td> <td><input type="checkbox"/> Punjabi</td> </tr> <tr> <td><input type="checkbox"/> Vietnamese</td> <td><input type="checkbox"/> Japanese</td> <td><input type="checkbox"/> Polish</td> </tr> <tr> <td><input type="checkbox"/> Korean</td> <td><input type="checkbox"/> French</td> <td><input type="checkbox"/> Croatian</td> </tr> <tr> <td><input type="checkbox"/> Persian (excl Dari)</td> <td><input type="checkbox"/> Portuguese</td> <td><input type="checkbox"/> Dinka</td> </tr> <tr> <td><input type="checkbox"/> Turkish</td> <td><input type="checkbox"/> Khmer</td> <td><input type="checkbox"/> Burmese</td> </tr> </table> <p>Other – please print name of language</p> <p><input style="width: 100%; height: 20px;" type="text"/></p>			<input type="checkbox"/> Arabic	<input type="checkbox"/> Thai	<input type="checkbox"/> Fijian	<input type="checkbox"/> Cantonese	<input type="checkbox"/> Indonesian	<input type="checkbox"/> Sinhalese	<input type="checkbox"/> Greek	<input type="checkbox"/> Bengali	<input type="checkbox"/> German	<input type="checkbox"/> Hindi	<input type="checkbox"/> Russian	<input type="checkbox"/> Samoan	<input type="checkbox"/> Italian	<input type="checkbox"/> Dari	<input type="checkbox"/> Nepali	<input type="checkbox"/> Mandarin	<input type="checkbox"/> Serbian	<input type="checkbox"/> Urdu	<input type="checkbox"/> Spanish	<input type="checkbox"/> Macedonian	<input type="checkbox"/> Tongan	<input type="checkbox"/> Tagalog	<input type="checkbox"/> Tamil	<input type="checkbox"/> Punjabi	<input type="checkbox"/> Vietnamese	<input type="checkbox"/> Japanese	<input type="checkbox"/> Polish	<input type="checkbox"/> Korean	<input type="checkbox"/> French	<input type="checkbox"/> Croatian	<input type="checkbox"/> Persian (excl Dari)	<input type="checkbox"/> Portuguese	<input type="checkbox"/> Dinka	<input type="checkbox"/> Turkish	<input type="checkbox"/> Khmer	<input type="checkbox"/> Burmese
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<input type="checkbox"/> Vietnamese	<input type="checkbox"/> Japanese	<input type="checkbox"/> Polish																																				
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<input type="checkbox"/> Persian (excl Dari)	<input type="checkbox"/> Portuguese	<input type="checkbox"/> Dinka																																				
<input type="checkbox"/> Turkish	<input type="checkbox"/> Khmer	<input type="checkbox"/> Burmese																																				
<p>9. How well do you speak English?</p> <p> <input type="checkbox"/> Very well    <input type="checkbox"/> Well    <input type="checkbox"/> Not Well    <input type="checkbox"/> Not at all                 </p>																																						
<p>10. Do you require help with English?    <input type="checkbox"/> No      <input type="checkbox"/> Yes</p> <p>If Yes, please contact the college enrolment centre for further information.</p>																																						

**THANK YOU FOR COMPLETING THE LEARNER STATISTICS**