

Information and Digital Skills

Course description

Through this course, students will gain a solid understanding of the information, digital media and technology industry.

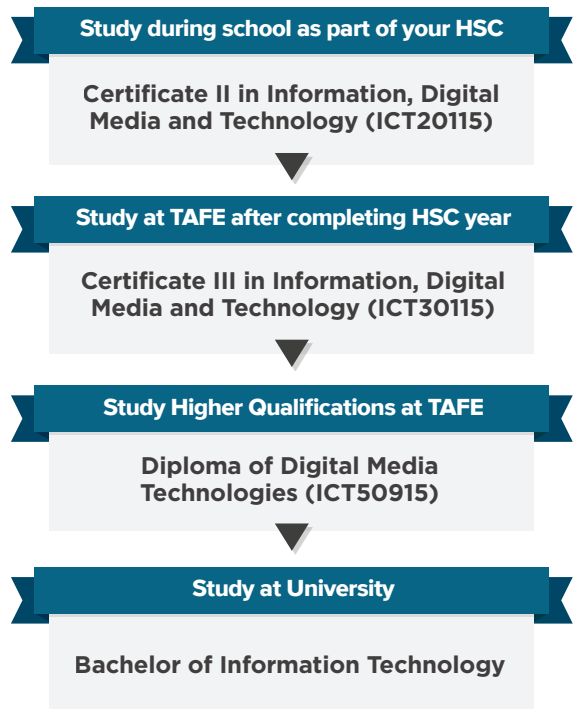
Students will develop a variety of general and transferable skills that they can apply across a wide range of sectors where information and communications technology is used.



Locations

- Ballina
- Casino
- Coffs Harbour
- ✓ **CHEC**
- Grafton
- Great Lakes
- Kempsey
- Kingscliff
- Lismore
- ✓ **Macksville**
- Macleay
- Murwillumbah
- Port Macquarie
- Taree
- Wauchope
- Wollongbar
- ✓ **Flexible/Online**

TAFE to Uni Pathway



Career opportunities

Office assistant, records assistant, junior office support.

Pattern of study 2 units x 1 year (120 hour), 2 units x 2 years (240 hour), 4 units x 1 year (240 hour)

Qualification Certificate II in Information, Digital Media and Technology (ICT20115) and/or transcript of competencies achieved.

Contributes to ATAR: yes / **no**

How to **apply**

Applying for a TVET course is easy.
Follow these simple steps to get started:

1

Students and parents should read the 2017 TVET guide for high school students. While reading, it's a good idea to think about what the student is interested in and careers they may like to start learning about. It's important that the right TVET courses are chosen and the student gets the most out of their TVET experience. The 2017 TVET Guide is located on our website northcoasttafe.edu.au

2

Students, parents and Careers Advisors should discuss potential options, pathways and a selection of courses that meet the student's needs and goals.

3

Fill in the 2017 **Expression of Interest (EOI) form**. The EOI form can be downloaded from northcoasttafe.edu.au or provided by the school's VET Coordinator or Careers Advisor.

4

The EOI form should be signed by the student, parent or guardian and the school principal. TVET course codes must be included on the EOI form. They are found on the local course insert available from the VET Coordinator or Careers Advisor.

5

Submit the 2017 TVET Expression of Interest form to the school's Careers Advisor before the closing date of **16 September 2016**.

DISCLAIMER While every attempt has been made to ensure information contained in this guide was correct at the time of printing (April 2016), it can change and you should check the TVET section of our website for the latest information. Course commencement is subject to sufficient resources and demand. For the most up-to-date information on course content, attendance modes, fees, concessions, refunds and exemptions, recognition of prior learning and credit transfer options, student support services including literacy and numeracy support and welfare services, student rights and responsibilities, appeals and complaints process and Department of Education and Communities Code of Conduct visit the North Coast TAFE website or phone your local Schools Account Manager.

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