

# Retail

## Extension

### in Community Pharmacy

#### Course description

In this specialised retail course, students will gain the skills and knowledge they need to work in entry-level positions within a community pharmacy.

Once they have completed the course, students can perform typical duties including:

- serving and interacting with customers
- merchandising products and controlling stock
- understanding the product range and the roles and responsibilities of pharmacy assistants and pharmacists
- communicating with customers to identify needs and to provide appropriate product advice and/or referral.



#### Locations

- |                        |                          |
|------------------------|--------------------------|
| Ballina                | Macksville               |
| Casino                 | Maclean                  |
| ✓ <b>Coffs Harbour</b> | Murwillumbah             |
| CHEC                   | ✓ <b>Port Macquarie</b>  |
| Grafton                | Taree                    |
| Great Lakes            | Wauchope                 |
| ✓ <b>Kempsey</b>       | Wollongbar               |
| ✓ <b>Kingscliff</b>    | ✓ <b>Flexible/Online</b> |
| ✓ <b>Lismore</b>       |                          |

#### Career opportunities

Pharmacy assistant or sales assistant.

<b>Pattern of study</b>	1 unit x 1 year (60 hour), 2 units x 1 year (120 hour)
<b>HSC exam</b>	No
<b>Qualification</b>	Certificate II in Community Pharmacy (SIR20112) and/or transcript of competencies achieved
<b>Pathway</b>	Advanced standing in Certificate III (SIR30112) and IV in Community Pharmacy (SIR40112)
<b>Note</b>	Students must be enrolled in Retail Services (240 hour course). This is a category B course.

# How to **apply**

**Applying for a TVET course is easy.**  
Follow these simple steps to get started:

**1**

Students and parents should read the 2017 TVET guide for high school students. While reading, it's a good idea to think about what the student is interested in and careers they may like to start learning about. It's important that the right TVET courses are chosen and the student gets the most out of their TVET experience. The 2017 TVET Guide is located on our website [northcoasttafe.edu.au](http://northcoasttafe.edu.au)

**2**

Students, parents and Careers Advisors should discuss potential options, pathways and a selection of courses that meet the student's needs and goals.

**3**

Fill in the 2017 **Expression of Interest (EOI) form**. The EOI form can be downloaded from [northcoasttafe.edu.au](http://northcoasttafe.edu.au) or provided by the school's VET Coordinator or Careers Advisor.

**4**

The EOI form should be signed by the student, parent or guardian and the school principal. TVET course codes must be included on the EOI form. They are found on the local course insert available from the VET Coordinator or Careers Advisor.

**5**

Submit the 2017 TVET Expression of Interest form to the school's Careers Advisor before the closing date of **16 September 2016**.

DISCLAIMER While every attempt has been made to ensure information contained in this guide was correct at the time of printing (April 2016), it can change and you should check the TVET section of our website for the latest information. Course commencement is subject to sufficient resources and demand. For the most up-to-date information on course content, attendance modes, fees, concessions, refunds and exemptions, recognition of prior learning and credit transfer options, student support services including literacy and numeracy support and welfare services, student rights and responsibilities, appeals and complaints process and Department of Education and Communities Code of Conduct visit the North Coast TAFE website or phone your local Schools Account Manager.

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